

REPRESENTING
Sacramento County
and the Cities of:
Citrus Heights
Elk Grove
Folsom
Galt
Rancho Cordova
Sacramento



SACRAMENTO METROPOLITAN Cable Television Commission

799 G Street, 4th Floor • Sacramento, CA 95814-1212 • www.sacmetroable.tv

Phone: (916) 874-6661 • Fax: (916) 854-9666

ROBERT A. DAVISON, EXECUTIVE DIRECTOR

AGENDA

SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION REGULAR BOARD MEETING

Sacramento County Administrative Center
700 H Street, S. 1450
Sacramento, California

THURSDAY, OCTOBER 2, 2014

2:30 p.m.

Board Members: Steve Detrick, Roberta MacGlashan, Kevin McCarty, Andy Morin, Don Nottoli, Susan Peters, Jay Schenirer, Phil Serna, Mel Turner, Allen Warren (Vice-Chair), Jimmie Yee
Ex Officio: Donald Terry
Elected Alternates: Sue Frost, Robert Trigg
Appointed Alternates: Lisa Nava (Serna), Aaron Chong (Yee), Howard Schmidt (Peters), Ted Wolter (MacGlashan) – Chair

The Board may take up any agenda item at any time, regardless of the order listed. Members of the public coming for a specific agenda item are encouraged to arrive earlier than the scheduled time. Public comment will be taken on the item at the time that it is taken up by the Board. We ask that members of the public complete a Request to Speak form, submit it to the Clerk of the Board, and keep their remarks brief. If several persons wish to address the Board on a single item, the Chair may impose a time limit on individual remarks at the beginning of the discussion. Action may be taken on any item on this agenda.

Presentations supplemented with media (video, DVD, PowerPoint, laptop hookup, etc.) must be coordinated in advance with the meeting Clerk. All media must be tested prior to the meeting date by Metro Cable (at 916-874-7685). Untested media will not be allowed on the date of the meeting. It is also highly advisable to bring a paper copy of presentations to the meeting as back up.

Meeting facilities are accessible to persons with disabilities. Requests for alternative agenda document formats, meeting assistive listening devices, or other considerations should be made through the Commission office at (916) 874-6662.

The meeting of the Commission is cablecast live on Metro Cable 14, the local government affairs channel and webcast at www.sacmetroable.tv. The meeting is closed captioned and will be repeated the following Saturday at Noon on Channel 14.

CALL TO ORDER

- A) Roll Call
- B) Pledge of Allegiance

**ITEM NO. 1) CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION:
Consider Initiation of Litigation Pursuant to paragraph (4) of subdivision (d) of
Government Code Section 54956.9: Two Cases**

Action:

Adjourn to a closed session to consider initiation of litigation (two cases).

**ITEM NO. 2) RESOLUTION NO. 2014-012, ADOPTING THE FISCAL YEAR 2014-15 FINAL GENERAL FUND
(094A) BUDGET AND RESOLUTION NO. 2014-013, ADOPTING THE FISCAL YEAR 2014-15
FINAL PEG FEE FUND (094B) BUDGET**

Action:

Adopt Resolution No. 2014-012, Adopting the Fiscal Year 2014-15 General Fund (094A) Final Budget, and Resolution No. 2014-013, Adopting the Fiscal Year 2014-15 Final PEG Fee Fund (094B) Budget, along with the following documents:

- Exhibit 1 - FY 2014-15 Final General Fund Budget Summary (with FY 2013-14 Actuals)
- Exhibit 2 - FY 2014-15 Final PEG Fee Fund Budget Summary (with FY 2013-14 Actuals)
- Exhibit 3 - FY 2014-15 Revised Staffing

ITEM NO. 3) SECC'S SEVA LAB PEG FUNDING MODIFICATION REQUEST

Action:

Approve Sacramento Educational Cable Consortium's (SECC) SEVA Funding Modification Request for Fiscal Year 2014-15.

ITEM NO. 4) REVISED SURPLUS PROPERTY LIST (CALENDAR YEAR 2013)

Action:

Receive and file the Revised Surplus Property List for Calendar Year 2013.

ITEM NO. 5) BOARD MEETING SCHEDULE (CALENDAR YEAR 2015)

Action:

Receive and file the Commission's Board Meeting Schedule for Calendar Year 2015.

ITEM NO. 6) GENERAL ADMINISTRATIVE REPORT

Action:

Receive a verbal report from staff on Commission matters and miscellaneous items.

ITEM NO. 7) STATE FRANCHISEE REPORTS

Action:

Receive verbal reports from State Franchisee representatives:

- A. AT&T
- B. Comcast
- C. SureWest

ITEM NO. 8) CHANNEL LICENSEE REPORTS

Action:

Receive verbal reports from Channel Licensee representatives:

- A. ACCESS Sacramento
- B. Capital Public Radio
- C. KVIE, Inc.
- D. Religious Coalition for Cable Television
- E. Sacramento Educational Cable Consortium

ITEM NO. 9) PUBLIC COMMENTS

ADJOURNMENT

REPRESENTING
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ROBERT A. DAVISON, EXECUTIVE DIRECTOR

AGENDA ITEM NO. 1

DATE: October 2, 2014
TO: Chair and Board of Directors
FROM: Robert A. Davison, Executive Director
SUBJECT: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

RECOMMENDATION:

It is recommended the Board adjourn to a closed Executive Session to discuss the following item and report out, if necessary:

- A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION:
Consider Initiation of Litigation Pursuant to paragraph (4) of subdivision (d) of Government Code Section 54956.9: Two Cases.

Respectfully submitted,

A handwritten signature in blue ink that reads "Robert A. Davison".

ROBERT A. DAVISON, Executive Director
Sacramento Metropolitan Cable Television Commission

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ROBERT A. DAVISON, EXECUTIVE DIRECTOR

AGENDA ITEM NO. 2

DATE: October 2, 2014

TO: Chair and Board of Directors

FROM: Robert A. Davison, Executive Director

SUBJECT: **RESOLUTION NO. 2014-012, ADOPTING THE FISCAL YEAR 2014-15 FINAL GENERAL FUND BUDGET AND RESOLUTION NO. 2014-013, ADOPTING THE FISCAL YEAR 2014-15 FINAL PEG FEE FUND BUDGET**

RECOMMENDATION:

It is recommended the Board approve Resolution No. 2014-012 (Attachment 1), Adopting the Fiscal Year 2014-15 Final General Fund (094A) Budget, and Resolution No. 2014-013 (Attachment 2), Adopting the Fiscal Year 2014-15 Final PEG Fee Fund (094B) Budget, including the following documents for the Sacramento Metropolitan Cable Television Commission:

- Exhibit 1 - FY 2014-15 Final General Fund Budget Summary (with FY 2013-14 Actuals)
- Exhibit 2 - FY 2014-15 Final PEG Fee Fund Budget Summary (with FY 2013-14 Actuals)
- Exhibit 3 - FY 2014-15 Revised Staffing

BACKGROUND/ANALYSIS:

On June 5, 2014, the Commission Board approved Resolution Nos. 2014-003 & 2014-004, adopting the Proposed Fiscal Year 2014-15 General Fund and PEG Fee Fund Budgets for the Sacramento Metropolitan Cable Television Commission.

The actual revenues and expenditures realized in the General Fund Budget for Fiscal Year 2013-14 resulted in an increase to the Fiscal Year 2014-15 beginning fund balance. The Final General Fund Budget as presented for Fiscal Year 2014-15 includes the following adjustments:

General Fund (094A) Budget

- \$20,000 increase to Reserves (G/L Account 710000)
- \$55,000 increase to Equip-SD-Non-Recon - Fixed Assets (G/L Account 43430300)
- \$30,544 increase to Contingency Appropriation (G/L Account 79790100)

Agenda Item No. 2

Resolution No. 2014-012, Adopting the FY 2014-15 Final General Fund Budget and

Resolution No. 2014-013, Adopting the FY 2014-15 Final PEG Fee Fund Budget

Page 2

The actual revenues and expenditures figures realized in the PEG Fee Fund Budget for Fiscal Year 2013-14 resulted in a small decrease to the Fiscal Year 2014-15 beginning fund balance. In addition, there was an oversight in that the BESTNet Phase III funding proposed did not include the carryover of funds not spent for the first three years of the Phase III funding. The Final PEG Fee Fund Budget as presented for Fiscal Year 2014-15 includes the following adjustments:

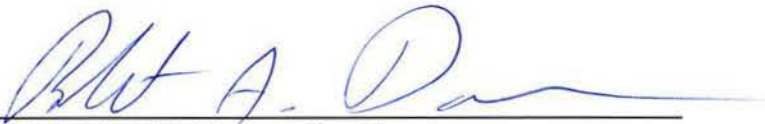
PEG Fee Fund (094B) Budget

- \$50,000 increase to PEG Fee Revenue (G/L Account 97978200)
- \$303,481 increase to BESTNet Phase III (G/L Account 30310400)
- \$229,736 decrease for Contingency Appropriation (G/L Account 79790100)

The FY 2014-15 revised staffing list now includes an Office Assistant position as an option for filling the two vacant administrative positions. This is not an additional position but allows staff the flexibility to fill the position with either an Office Assistant or Senior Office Assistant, based on the applicant's qualifications.

It is recommended the Board approve Resolutions No. 2014-012 and 2014-013, adopting the Fiscal Year 2014-15 Final Budgets, along with the referenced documents.

Respectfully submitted,



ROBERT A. DAVISON, Executive Director
Sacramento Metropolitan Cable Television Commission

Enclosures:

Resolution No. 2014-012 (Attachment 1)

Resolution No. 2014-013 (Attachment 2)

FY 2014-15 Final General Fund Budget Summary with FY 2013-14 Actuals (Exhibit 1)

FY 2014-15 Final PEG Fee Fund Budget Summary with FY 2013-14 Actuals (Exhibit 2)

FY 2014-15 Revised Staffing (Exhibit 3)

SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION

RESOLUTION NO. 2014-012

A RESOLUTION ADOPTING THE FISCAL YEAR 2014-15
FINAL GENERAL FUND (094A) BUDGET

WHEREAS, hearings have been terminated during which time all additions and deletions to the Final Budget for Fiscal Year 2014-15 were made.

THEREFORE, IT IS HEREBY RESOLVED in accordance with Section 29089 of the Government Code, the Final Budget for Fiscal Year 2014-15 for the General Fund (094A) is hereby adopted in accordance with the following:

Salaries and Employee Benefits (Object 10)	\$869,298
Closed Captioning (Object 20)	\$110,000
Services and Supplies (Object 20)	\$896,265
Support Services – Sac County Education Video (Object 30)	\$ 10,000
Channel Licensees – Operations (Object 30)	\$888,561
Revenue Distribution (Object 30)	\$10,339,881
Fund Balance Reserve	\$100,000
Fixed Assets – Equipment (Object 43)	\$65,000
Contingency Appropriation (Object 79)	\$30,544
TOTAL BUDGET REQUIREMENTS	\$13,309,549

FURTHER BE IT RESOLVED AND ORDERED that the means of financing the expenditures program will be by monies derived from Franchise Fee Revenue and Fund Balance available.

FURTHER BE IT RESOLVED AND ORDERED that the Budget be and is hereby adopted in accordance with the listed attachments in the Fiscal Year 2014-15 Final Budget Staff Report, which show in detail the approved appropriations, revenues and methods of financing, authorized positions, attached hereto and by reference made a part hereof.

FURTHER BE IT RESOLVED AND ORDERED that COLAs, equity adjustments, and universal salary increases for contract and non-contract employees, are authorized at the same level as approved by the Board of Supervisors for represented management, clerical, and technical employees of the County of Sacramento, and for positions that did not receive a COLA in Fiscal Year 2009-10 but received a one-time 2% pay-for-performance adjustment in Fiscal Year 2009-10 through Fiscal Year 2013-14, the pay-for-performance adjustment is extended or until a salary adjustment other than a COLA for Fiscal Year 2014-15 of equal or greater amount, is approved for such positions by the County of Sacramento.

FURTHER BE IT RESOLVED AND ORDERED that the Channel Licensee Annual Funding and Performance Agreements with Channel Licensees - Sacramento Educational Cable Consortium, Access Sacramento, KVIE, and Capital Public Radio and the Annual Performance Agreement with Religious Coalition for Cable Television as presented at the June 5, 2014 Board meeting are approved.

FURTHER BE IT RESOLVED AND ORDERED that the Fiscal Year 2014-15 Budget is hereby amended to authorize a revenue distribution of \$10,339,881 to the Commission's member jurisdictions in June 2015.

FURTHER BE IT RESOLVED AND ORDERED that the Executive Director is authorized and directed to do and perform everything necessary to carry out the purpose of this Resolution.

On a motion by Director _____, seconded by Director _____, the foregoing Resolution was passed and adopted by the Governing Board of the Sacramento Metropolitan Cable Television Commission, State of California, this 2nd day of October 2014, by the following vote, to wit:

AYES:

NOES:

ABSTAIN:

ABSENT:

Ted Wolter, Chair of the Board

ATTEST:

Clerk of the Board

SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION

RESOLUTION NO. 2014-013

A RESOLUTION ADOPTING THE FISCAL YEAR 2014-15
FINAL PEG FEE FUND (094B) BUDGET

WHEREAS, hearings have been terminated during which time all additions and deletions to the final budget for Fiscal Year 2014-15 were made.

THEREFORE, IT IS HEREBY RESOLVED in accordance with Section 29089 of the Government Code, the final budget for Fiscal Year 2014-15 for the PEG Fee Fund (094B) is hereby adopted in accordance with the following:

Member Agency Facilities/Equipment (Object 20)	\$788,066
BESTNet Phase III – Year 4 of 5 (Object 30)	\$903,481
Channel Licensees - One Time Facilities/Equipment (Object 30)	\$1,088,634
Channel Licensees – Facilities/Equipment Base (Object 30)	\$330,505
Equipment – Fixed Assets – AT&T VRAD Monitor (Object 40)	\$23,601
Equipment – Fixed Assets - Metro Cable Projects (Object 40)	\$184,772
TOTAL FISCAL YEAR 2014-15 BUDGET REQUIREMENTS	\$3,319,059

FURTHER BE IT RESOLVED AND ORDERED that the means of financing the PEG Fee Fund expenditures will be by monies derived from Revenue and Fund Balance available.

FURTHER BE IT RESOLVED AND ORDERED that the Fiscal Year 2014-15 PEG Fee Fund Budget is hereby adopted in accordance with the Fiscal Year 2014-15 Budget staff report, which shows in detail the approved appropriations, revenues and methods of financing.

NOW, THEREFORE, BE IT FURTHER RESOLVED AND ORDERED that the Executive Director is authorized and directed to do and perform everything necessary to carry out the purpose of this Resolution.

On a motion by Director _____, seconded by Director _____, the foregoing Resolution was passed and adopted by the Board of Directors of the Sacramento Metropolitan Cable Television Commission this 2nd day of October 2014, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Chair of the Board

ATTEST:

Clerk/Secretary of the Board

EXHIBIT 1
FY 2014-15 FINAL GENERAL FUND BUDGET SUMMARY (WITH FY 2013-14 ACTUALS)
GENERAL FUND (094A)

	G/L #	Admin	Metro Cable	FY 2013-14 Budgeted	FY 2013-14 Actuals	Admin	Metro Cable	FY 2014-15 Final Budget
REVENUE								
Interest Income	94941000	\$20,000	\$0	\$20,000	\$6,655	\$10,000	\$0	\$10,000
Franchise Fees	97978100	\$12,500,000	\$0	\$12,500,000	\$12,870,975	\$12,500,000	\$0	\$12,500,000
Miscellaneous Other Revenue	97979000	\$15,000	\$0	\$15,000	\$8,089	\$10,000	\$0	\$10,000
Settlement Agreement (AT&T Litigation)	97979032	\$0	\$0	\$0	\$236,368	\$0	\$0	\$0
Residual Equity Transfer	99999500	\$0	\$0	\$0	\$136	\$0	\$0	\$0
REVENUE ACCOUNTS TOTAL		\$12,535,000	\$0	\$12,535,000	\$13,122,223	\$12,520,000	\$0	\$12,520,000
Fund Balance / Carry Forward		\$642,296	\$0	\$642,296	\$642,296	\$789,549	\$0	\$789,549
GRAND REVENUE TOTAL		\$13,177,296	\$0	\$13,177,296	\$13,764,519	\$13,309,549	\$0	\$13,309,549
EXPENDITURES								
Salaries & Wages / Benefits								
Salaries & Wages - Employees	10111000	\$208,602	\$256,825	\$465,427	\$351,335	\$203,405	\$259,249	\$462,654
Salaries & Wages - Extra Help	10112100	\$10,000	\$0	\$10,000	\$28,437	\$25,000	\$0	\$25,000
Salaries & Wages - Commission Members	10112400	\$7,310	\$0	\$7,310	\$4,320	\$6,600	\$0	\$6,600
Retirement	10121000	\$30,417	\$30,243	\$60,660	\$40,909	\$33,416	\$32,670	\$66,086
OASHI	10122000	\$18,144	\$22,598	\$40,742	\$29,198	\$18,043	\$21,810	\$39,853
Group Insurance	10123000	\$150,069	\$61,244	\$211,313	\$192,907	\$167,049	\$73,977	\$241,026
Workers Comp Insurance	10124000	\$11,900	\$14,354	\$26,254	\$7,516	\$10,460	\$13,007	\$23,467
SUI Insurance	10125000	\$861	\$3,504	\$4,365	\$2,503	\$1,066	\$3,546	\$4,612
SALARIES & WAGES / BENEFITS TOTAL	10 TOTAL	\$437,303	\$388,768	\$826,071	\$657,126	\$465,039	\$404,259	\$869,298
Advertising/Legal Notices	20200500	\$750	\$0	\$750	\$0	\$500	\$0	\$500
Books/Periodical Service	20202100	\$275	\$0	\$275	\$256	\$250	\$0	\$250
Film Supplies	20202500	\$0	\$25,000	\$25,000	\$21,989	\$0	\$25,000	\$25,000
Business Travel	20203100	\$15,000	\$2,500	\$17,500	\$10,855	\$15,000	\$5,000	\$20,000
Education & Training Supplies	20203500	\$200	\$50	\$250	\$285	\$1,000	\$1,500	\$2,500
Employee Recognition	20203800	\$0	\$100	\$100	\$53	\$0	\$290	\$290
Employee Transportation	20203900	\$500	\$2,500	\$3,000	\$787	\$3,000	\$2,000	\$5,000
Insurance Premium	20205200	\$25,000	\$0	\$25,000	\$11,779	\$30,000	\$0	\$30,000
Membership Dues	20206100	\$2,500	\$250	\$2,750	\$3,015	\$2,500	\$2,500	\$5,000
Office Supplies	20207600	\$12,000	\$0	\$12,000	\$10,186	\$15,000	\$0	\$15,000
Postal Services	20208100	\$1,000	\$250	\$1,250	\$1,763	\$1,750	\$250	\$2,000
Printing Services	20208500	\$2,500	\$0	\$2,500	\$1,754	\$2,000	\$0	\$2,000
Telephone Services	20219700	\$250	\$250	\$500	\$0	\$250	\$250	\$500
Accounting Services	20250500	\$150,000	\$0	\$150,000	\$95,374	\$150,000	\$0	\$150,000
Legal Services	20253100	\$300,000	\$0	\$300,000	\$74,763	\$300,000	\$0	\$300,000
Security Service	20257100	\$250	\$0	\$250	\$177	\$250	\$250	\$500
Other Professional Services	20259100	\$135,000	\$0	\$135,000	\$73,376	\$150,000	\$0	\$150,000
Interpreter Svcs (Closed Captioning)	20283200	\$135,000	\$0	\$135,000	\$96,390	\$110,000	\$0	\$110,000
Other Operational Exp Services (PEG Custom Channel)	20289900	\$0	\$0	\$0	\$175,000	\$0	\$0	\$0
DTech - County Wide IT Service	20291000	\$2,500	\$0	\$2,500	\$1,677	\$2,000	\$2,000	\$4,000
DTech - System Development Services	20291100	\$35,000	\$0	\$35,000	\$24,640	\$25,000	\$25,000	\$50,000
DTech - System Development Supplies	20291200	\$5,000	\$0	\$5,000	\$4,360	\$2,500	\$5,000	\$7,500

EXHIBIT 1
FY 2014-15 FINAL GENERAL FUND BUDGET SUMMARY (WITH FY 2013-14 ACTUALS)
GENERAL FUND (094A)

	G/L #	FY 2013-14		FY 2013-14		FY 2014-15		Final Budget
		Admin	Metro Cable	Budgeted	Actuals	Admin	Metro Cable	
COMPASS Costs	20291500	\$7,500	\$0	\$7,500	\$1,839	\$7,500	\$0	\$7,500
DTech - Wide Area Network (WAN) Costs	20292100	\$7,500	\$0	\$7,500	\$6,742	\$7,500	\$7,500	\$15,000
GS - Printing Services	20292100	\$50	\$200	\$250	\$0	\$0	\$100	\$100
GS - Messenger Services	20292300	\$3,000	\$500	\$3,500	\$1,330	\$1,000	\$1,000	\$2,000
GS - Purchasing Svcs Allocation	20292500	\$25	\$25	\$50	\$58	\$0	\$50	\$50
GS - Store Charges	20292600	\$25	\$50	\$75	\$0	\$0	\$75	\$75
GS - Equipment Rental - Light	20292800	\$500	\$6,500	\$7,000	\$7,292	\$1,000	\$6,000	\$7,000
Public Works Services (Formerly MIS IT Allocation)	20293400	\$7,500	\$0	\$7,500	\$0	\$0	\$0	\$0
GS - Fuel Usage- Light	20293800	\$250	\$500	\$750	\$149	\$200	\$300	\$500
County Facility Use (Rent/Lease)	20294200	\$70,000	\$0	\$70,000	\$28,015	\$30,000	\$45,000	\$75,000
GS -Parking Charges	20296200	\$2,000	\$5,000	\$7,000	\$7,490	\$3,000	\$5,000	\$8,000
DTech - Radio System Services (Pager Svcs)	20298400	\$0	\$250	\$250	\$0	\$0	\$0	\$0
D-Tech - Telephone Services	20298700	\$3,500	\$1,500	\$5,000	\$1,813	\$1,500	\$2,500	\$4,000
Telephone Services - Cell Phones	20298701	\$0	\$0	\$0	\$705	\$1,500	\$0	\$1,500
Telephone Services - Land Line	20298703	\$0	\$0	\$0	\$2,731	\$2,000	\$3,000	\$5,000
Telephone Installations	20298900	\$500	\$500	\$1,000	\$0	\$0	\$500	\$500
SERVICES AND SUPPLIES TOTAL	20 TOTAL	\$925,075	\$45,925	\$971,000	\$666,644	\$866,200	\$140,065	\$1,006,265
Support Services								
Support Services (Sac County Community Educational Video)	30310400	\$0	\$0	\$0	\$0	\$10,000	\$0	\$10,000
Contract Services (Chan Licensees)								
Access Sacramento Oper Base	30310500	\$392,532	\$0	\$392,532	\$392,532	\$405,383	\$0	\$405,383
Access Sac - HT-TV Oper Base	30310500	\$51,700	\$0	\$51,700	\$51,700	\$52,734	\$0	\$52,734
Access Sac - GOTW Oper Base	30310500	\$44,979	\$0	\$44,979	\$44,979	\$45,879	\$0	\$45,879
Access Sac - FM Radio Installation (One-Time)	30310500	\$0	\$0	\$0	\$0	\$50,000	\$0	\$50,000
Access Grand Total		\$489,211	\$0	\$489,211	\$489,211	\$503,996	\$0	\$503,996
Capital Public Radio Operations Base	30310500	\$17,875	\$0	\$17,875	\$17,875	\$18,233	\$0	\$18,233
SECC Operations Base	30310500	\$254,271	\$0	\$254,271	\$254,271	\$259,356	\$0	\$259,356
BESTNet Operations Base	30310500	\$55,859	\$0	\$55,859	\$55,859	\$56,976	\$0	\$56,976
CONTRACT SERVICES (CHANNEL LICENSEES) TOTAL		\$817,216	\$0	\$817,216	\$817,216	\$888,561	\$0	\$888,561
Bond/Loan Redemption (Revenue Distribution)								
Citrus Heights	30322000	\$597,362	\$0	\$597,362	\$616,805	\$601,390	\$0	\$601,390
Elk Grove	30322000	\$1,126,619	\$0	\$1,126,619	\$1,172,327	\$1,143,028	\$0	\$1,143,028
Folsom	30322000	\$512,012	\$0	\$512,012	\$539,982	\$526,486	\$0	\$526,486
Galt	30322000	\$171,287	\$0	\$171,287	\$177,205	\$172,776	\$0	\$172,776
Rancho Cordova	30322000	\$474,001	\$0	\$474,001	\$494,931	\$482,562	\$0	\$482,562
Sacramento	30322000	\$3,353,561	\$0	\$3,353,561	\$3,466,334	\$3,379,702	\$0	\$3,379,702
Sacramento County	30322000	\$3,999,105	\$0	\$3,999,105	\$4,137,339	\$4,033,937	\$0	\$4,033,937
BOND/LOAN REDEMPTION (REVENUE DISTRIBUTION) TOTAL		\$10,233,947	\$0	\$10,233,947	\$10,604,922	\$10,339,881	\$0	\$10,339,881
30 TOTAL		\$11,051,163	\$0	\$11,051,163	\$11,422,138	\$11,238,442	\$0	\$11,238,442
Fund Balance Reserve	7100000	\$229,062	\$0	\$229,062	\$229,062	\$100,000	\$0	\$100,000
Equip-SD-Non-Recon (Fixed Assets)	43430300	\$25,000	\$25,000	\$50,000	\$0	\$5,000	\$60,000	\$65,000
Contingency Appropriation	79790100	\$50,000	\$0	\$50,000	\$0	\$30,544	\$0	\$30,544
GRAND EXPENDITURE TOTAL		\$12,717,603	\$459,693	\$13,177,296	\$12,974,970	\$12,705,225	\$604,324	\$13,309,549

EXHIBIT 2
FY 2014-15 FINAL PEG FEE FUND BUDGET SUMMARY (WITH FY 2013-14 Actuals)
PEG FEE FUND (094B)

	G/L Acct	FY 2013-14 Budgeted	FY 2013-14 Actuals	FY 2014-15 Admin/Metro Cable Requests	FY 2014-15 Agency Requests	FY 2014-15 Final Budget
REVENUE						
Interest Income	94941000	\$9,000	\$1,921	\$0	\$0	\$5,000
PEG Fee Revenue	97978200	\$2,500,000	\$2,577,687	\$0	\$0	\$2,550,000
Fund Balance / Carry Forward		\$2,032,926	\$2,032,926	\$0	\$0	\$764,059
REVENUE TOTAL		\$4,541,926	\$4,612,534	\$0	\$0	\$3,319,059
EXPENDITURES						
Inventoriable Equipment (Member Agencies)	20226500					
Citrus Heights		\$122,284	\$69,170	\$21,230	\$64,299	\$85,529
Elk Grove		\$104,876	\$96,621	\$0	\$139,703	\$139,703
Folsom		\$146,803	\$42,771	\$0	\$98,416	\$96,000
Galt		\$155,711	\$142,692	\$6,129	\$72,106	\$78,235
Rancho Cordova		\$116,500	\$101,236	\$0	\$120,457	\$120,457
Sacramento (City Hall)		\$37,035	\$0	\$0	\$0	\$0
Sacramento (Historic Chambers)		\$69,252	\$65,492	\$0	\$0	\$0
Sacramento County (Council Chambers)		\$1,249,000	\$1,190,832	\$0	\$268,142	\$268,142
Invent Equip Subtotal (Memb Agencies)		\$2,001,460	\$1,709,014	\$27,359	\$763,123	\$788,066
G/L Account 2000 Total		\$2,001,460	\$1,709,014	\$27,359	\$763,123	\$788,066
Support Services (Channel Licensees)	30310400					
Access Sac - One-Time Equipment		\$289,000	\$289,000	\$0	\$301,822	\$242,609
Access Sac - One-Time Equip (HD Truck Integration Plan)		\$0	\$0	\$0	\$15,000	\$15,000
KVIE - One-Time Equipment		\$595,574	\$595,574	\$0	\$708,744	\$708,744
SECC - One Time Equipment		\$5,500	\$5,500	\$0	\$62,149	\$62,149
SECC - One-Time Equipment (2 SEVA Labs)		\$45,000	\$45,000		\$90,199	\$60,132
BESTNet Phase II Rollover (2 Los Rios Sites)		\$88,174	\$82,888	\$0	\$0	\$0
BESTNet Phase III (5-Years: FY 2011-12 to FY 2015-16)		\$1,069,554	\$766,072	\$0	\$600,000	\$903,481
Support Svcs Subtotal (Channel Licensees)		\$2,092,802	\$1,784,035	\$0	\$1,777,914	\$1,992,115
Contract Services (Chan Licensees)	30310500					
Access Sac Fac/Equip Base		\$79,000	\$79,000	\$0	\$79,000	\$80,580
Access Sac - Coloma Center Rent		\$0	\$0	\$0	\$6,750	\$6,750
KVIE - Fac/Equip Base		\$195,507	\$195,507	\$0	\$195,507	\$199,417
SECC - Fac/Equip Base		\$42,900	\$42,900	\$0	\$49,109	\$43,758
Contract Svcs Inst Subtotal (Chan Licensees)		\$317,407	\$317,407	\$0	\$330,366	\$330,505
G/L Account 3000 Total		\$2,410,209	\$2,101,442	\$0	\$2,108,280	\$2,322,620

EXHIBIT 2
FY 2014-15 FINAL PEG FEE FUND BUDGET SUMMARY (WITH FY 2013-14 Actuals)
PEG FEE FUND (094B)

	G/L Acct	FY 2013-14 Budgeted	FY 2013-14 Actuals	FY 2014-15 Admin/Metro Cable Requests	FY 2014-15 Agency Requests	FY 2014-15 Final Budget
Equipment SD Non-Recon - Fixed Assets	43430300					
AT&T - VRAD (Monitoring Equipment)		\$0	\$0	\$23,601	\$0	\$23,601
Metro Cable Control Room		\$40,242	\$30,598	\$33,408	\$0	\$33,408
Metro Cable Van		\$2,273	\$848	\$33,541	\$0	\$33,541
Synergy / Master Control		\$29,188	\$6,573	\$0	\$0	\$0
Metro Cable Master Control		\$0	\$0	\$117,822	\$0	\$117,822
Equip SD Non-Recon - Fixed Assets Sub-Total		\$71,703	\$38,019	\$208,373	\$0	\$208,373
G/L Account 4000 Total		\$71,703	\$38,019	\$208,373	\$0	\$208,373
Contingency Appropriation	79790100	\$58,554	\$0	\$0	\$0	\$0
EXPENDITURE TOTAL		\$4,541,926	\$3,848,475	\$235,732	\$2,871,403	\$3,319,059

REPRESENTING
 Sacramento County
 and the Cities of:
 Citrus Heights
 Elk Grove
 Folsom
 Galt
 Rancho Cordova
 Sacramento



SACRAMENTO METROPOLITAN Cable Television Commission

799 G Street, 4th Floor • Sacramento, CA 95814-1212 • www.sacmetro.cable.tv

Phone: (916) 874-6661 • Fax: (916) 854-9666

ROBERT A. DAVISON, EXECUTIVE DIRECTOR

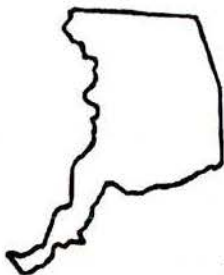
EXHIBIT 3

SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION FISCAL YEAR 2014-15 REVISED STAFFING

Contracted Position					
Executive Director	Per Contract with the County of Sacramento				
Full-Time Positions (Administration)*					
Job Title	Step 5	Step 6	Step 7	Step 8	Step 9
Administrative Services Officer (Equiv. to County's ASO 3 - Steps 7-9)	--	--	\$7,676.92	\$8,061.52	\$8,465.08
Administrative Assistant (Equiv. to County's Admin Asst - Steps 5-9)	\$4,167.33	\$4,376.08	\$4,595.33	\$4,825.00	\$5,066.92
Senior Office Assistant (Equiv. to County's Sr. OA - Steps 5-9)	\$2,916.25	\$3,062.42	\$3,215.50	\$3,375.58	\$3,544.42
Office Assistant (Equiv. to County's OA Lv 1- Steps 5-9)	\$2,467.33	\$2,590.83	\$2,719.58	\$2,855.33	\$2,998.00
Full-Time Positions (Metro Cable)					
Job Title	Step 1	Step 2	Step 3	Step 4	Step 5
Production Director	\$4,119.00	\$4,325.00	\$4,541.00	\$4,769.00	\$5,007.00
Program Coordinator	\$3,389.00	\$3,558.00	\$3,736.00	\$3,923.00	\$4,119.00
Technical Coordinator	\$3,389.00	\$3,558.00	\$3,736.00	\$3,923.00	\$4,119.00
Production Assistant III	\$2,284.53	\$2,397.20	\$2,515.07	\$2,638.13	\$2,776.40
Part-Time Positions (Metro Cable)					
Job Title	Step 1	Step 2	Step 3	Step 4	Step 5
Production Assistants – I & II	Hourly	Hourly	Hourly	Hourly	Hourly

*Salaries listed are aligned with Sacramento County positions as of 7/14/2014 and do not include COLAs.

REPRESENTING
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ROBERT A. DAVISON, EXECUTIVE DIRECTOR

AGENDA ITEM NO. 3

DATE: October 2, 2014
TO: Chair and Board of Directors
FROM: Robert A. Davison, Executive Director
SUBJECT: SECC'S SEVA LAB PEG FUNDING MODIFICATION REQUEST

RECOMMENDATION:

It is recommended the Board approve Sacramento Educational Cable Consortium's (SECC) SEVA Lab PEG Funding Modification Request to reallocate the use of the approved Fiscal Year 2014-15 PEG Fee funding of \$60,132 for two SEVA labs, to leverage with additional funding sources to provide for additional SEVA labs.

BACKGROUND/DISCUSSION:

At the Commission's annual June 5, 2014, budget hearing, the Board approved as part of the Fiscal Year 2014-15 PEG Fee Fund Budget funding of two SEVA labs in schools for a total of \$60,132.

Liz Rhodes, SECC's Executive Director recently submitted the attached PEG Fee Funding Modification Request, to reallocate the PEG funds that SECC has already received (\$30,066), to leverage those funds with additional funding from the San Juan Unified School District and individual school sites. This will allow for the funding of more sites than the one proposed. SECC is also requesting a similar reallocation of the second half of the PEG fee funding (\$30,066) that they will receive in February 2015.

The modification request, as submitted, does not change the \$60,132 that was approved for SEVA labs in the Fiscal Year 2014-15 PEG Fee Budget. This request merely allows SECC the flexibility to leverage the SMCTC funds with other funds to provide for more SEVA labs.

Staff recommends the Board approve the SEVA Lab PEG Funding Modification Request; no other action is needed at this time since the request has no monetary impacts to the Fiscal Year 2014-15 PEG Fee Fund Budget.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Robert A. Davison", written over a horizontal line.

ROBERT A. DAVISON, Executive Director
Sacramento Metropolitan Cable Television Commission

Attachment:
SECC's SEVA Lab PEG Funding Modification Request (September 22, 2014)



September 22, 2014

Bob Davison
Executive Director
Sacramento Metropolitan Cable Television Commission
799 G Street, 4th Floor
Sacramento, CA 95814

RE: SECC SEVA Lab PEG Funding Modification Request

Dear Bob:

At the June 5, 2014 Budget Hearing, the SMCTC graciously agreed to fund two SEVA labs for a total of \$60,132 for SECC schools. SECC had requested \$90,199 for three labs: one in San Juan, one in Elk Grove and/or Galt, and one in Twin Rivers. As mentioned in the SECC application, specific sites were not identified until funding was guaranteed; SECC did not want to disappoint teachers and students.

SECC has received \$30,066 (1/2) of funding for one site. During the summer months, SECC worked with San Juan USD and several of their sites that are extremely interested in expanding their student media production capability. Rather than implement one lab in the San Juan USD with the \$30,066, SECC identified four highly desirable partner sites in San Juan USD:

Del Paso Manor
Carnegie
Sylvan
Churchill

All sites have teachers and principals dedicated to the idea of furthering media production. SECC would like to leverage the funds given to us from the SMCTC PEG funding with approximately \$40,000 committed by San Juan USD and approximately \$31,000 in additional funds from the schools sites plus support of existing and new resources committed to the labs by each school site as outlined in the attached. This proposal will increase the number of labs from one to four, increase buy in from the San Juan USD and each school site. It leverages the \$30,066 SMCTC PEG contribution with over \$70,000 plus resources from the schools and district.

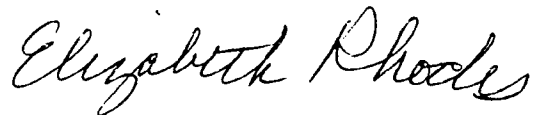
I have attached the proposed new expenditures with an outline of each sites' program, needs, and contributions. Note, there is no request for any additional funding from SMCTC. This request is to reallocate the \$30,066 SECC has received.

SECC assures the SMCTC funds will be spent in accordance with the PEG funding guidelines and all records will be kept accordingly. SECC is very excited about the enthusiastic response and commitment from the teachers, the principals and the San Juan USD Superintendent, Board and Executive Cabinet. Once SECC has Commission approval we'd like to move quickly to implement the programs at the sites.

Since this process has been successful in leveraging SMCTC dollars, and the school needs exceed the available approved \$60,132, SECC is in the process of working with schools in Elk Grove USD and Galt Elementary under the same concept for the \$30,066 (allocated for the second SEVA lab) anticipated in February. This letter includes a request for similar reallocation of the February \$30,066 (again, it is a reallocation – not a request for additional funding). If approved in concept, SECC will submit the revised SEVA Lab expenditure plan for the February \$30,066 to SMCTC in December.

One final note, since SECC was approved for 2/3 of the original request and therefore could not work with the districts originally proposed, SECC worked with Twin Rivers to fund a SEVA lab through other resources.

Please let me know if you have questions or need further information. As always, your help and support is appreciated.

A handwritten signature in cursive script that reads "Elizabeth Rhodes".

Elizabeth Rhodes
Executive Director

Encls.

Video Program Usage & Plans

For the past three years I have taught a self contained GATE identified classroom at Del Paso Manor Elementary. My class environment fosters student-centered learning, where students can explore, question and think creatively. Video production is key component of our everyday classroom routine. It is used to help enhance classroom curriculum and encourage students to be proactive members of society. Technology is integrated into each subject area.

Here are some of the programs we used:

* iMovie – Digital storytelling through the use of digital video and editing.

* Stykx – Animation Design.

* Garageband – Drama and Art

Students work in partners and groups throughout the year, to create instructional videos, public service announcements, documentaries, and news reports related to school events and classroom activities. Videos are produced based on teacher assigned projects or student interest. Our classroom usually averages about ten to twelve videos per month.

If my classroom had the opportunity to expand it's Video Production program, I would like to have students create more videos. Also, I would like to see my students support other classrooms at our school in using video production.

Students Served by Video Program

Students in Video Class(es) Each Day	34
Potential Viewers on Campus	600

Existing Useable Video Equipment at Site

Item	Quantity	Unit Price	Total
Canon HD Video Cameras with External Mic Input	2	\$200.00	\$400.00
Basic Video Tripod	2	\$40.00	\$80.00
Older iMacs with iMovie	5	\$0.00	\$0.00
Existing Total			\$480.00

Distribution of Video Content

Schoolwide RF Cable System	No	
School Website	Yes	http://www.sanjuan.edu/delpaso
Youtube	No	
Vimeo	Yes	http://vimeo.com/user9036179
Dropbox to SECC for Weekend Playback	Yes	
Shared Drive for Campus Playback	No	

Site Contribution

Available Matching Dollars from Site for Program	\$2,300.00	Potential GATE Support - Voting Sept 4
Dedicated classroom for Video Program	No	Equipment in main classroom.
Approximate Hours Equipment Used Each Day	2	

Additional Equipment Requested from School

Item	Quantity	Unit Price	Total
New principal starting this year and the site currently does not have budgeted funds to support Video Programming in my classroom. In the past, the parent group and GATE program on campus provides financial support for certain projects. This could be one.			
Prompter People - Flex 11 with Tripod	1	\$1,298.00	\$1,298.00
2 Port VGA Splitter	1	\$22.00	\$22.00
VGA 25' Cable	1	\$17.00	\$17.00
Sony Wireless Lavalier Mic System	1	\$599.99	\$599.99
Canon R50 Camcorder	1	\$349.00	\$349.00
Sony MDR-ZX-100 Headphones	1	\$14.99	\$14.99
School Total			\$2,300.98

Additional Equipment Requested from SECC

Item	Quantity	Unit Price	Total
Floflight - 3 Light Kit	2	\$1,049.00	\$2,098.00
Sony Wireless Handheld Units	2	\$599.99	\$1,199.98
Sony Wired Handheld Mics	4	\$23.06	\$92.24
Rode Stereo Mini Cable	4	\$10.99	\$43.96
Canon R50 Camcorders	4	\$349.00	\$1,396.00
Transcend - 32GB SDHC Memory Card	4	\$16.95	\$67.80
Canon BP-727 Batteries	4	\$89.95	\$359.80
Sony MDR-ZX-100 Headphones	4	\$14.99	\$59.96
Vello CB-510 Dual Shoe Bracket	4	\$14.95	\$59.80
Pelican 1500 Case	4	\$99.99	\$399.96
Magnus VT300 Basic Video Tripod	4	\$79.95	\$319.80
Background System with Green, White, Black	1	\$219.24	\$219.24
Impact Sandbag 15lb.	2	\$21.95	\$43.90
Equipment PEG Funding Total			\$6,360.44
Production Manager: Planning/Prep Time	8 hrs		\$1,200.00
Production Manager: Install/Training	24 hrs		\$3,600.00
SECC Staffing Total			\$4,800.00
SECC Total			\$11,160.44

Additional Equipment Requested from District

Item	Quantity	Unit Price	Total
Apple iMac 21.5" - 2.7GHz - 8GB Memory - 1TB Drive	5	\$1,249.00	\$6,245.00
Final Cut Pro	5	\$300.00	\$1,500.00
District Total			\$7,745.00

Sylvan MS
Jenifer Cox

San Juan USD
jcox@sanjuan.edu

Video Program Usage & Plans

The Sylvan morning show is transmitted live over RF cable distribution on campus to all classrooms and we have only two field cameras for student use. A recent injection of used equipment has increased our capabilities and workflow, but new backgrounds, lights, prompters, field kits and wireless audio are the next step.

Students Served by Video Program

Students in Video Class(es) Each Day	26
Potential Viewers on Campus	650

Existing Useable Video Equipment at Site

Item	Quantity	Unit Price	Total
6 Flolight 110 Lights	6	\$325.00	\$1,950.00
Tricaster Studio	1	\$4,000.00	\$4,000.00
2 Sony SD Cameras (14 years old)	2	\$1,000.00	\$2,000.00
2 Sturdy Video Tripods	2	\$150.00	\$300.00
2 Lavalier Microphones	2	\$150.00	\$300.00
1 Handheld Microphone	1	\$125.00	\$125.00
Mackie Audio Board	1	\$400.00	\$400.00
Sony Confidence Monitor	1	\$400.00	\$400.00
Existing Total			\$9,475.00

Distribution of Video Content

Schoolwide RF Cable System	Yes
School Website	Yes
Youtube	No
Vimeo	No
Dropbox to SECC for Weekend Playback	Yes
Shared Drive for Campus Playback	Yes

Site Contribution

Available Matching Dollars from Site for Program	\$3,500.00
Dedicated classroom for Video Program	Yes
Approximate Hours Equipment Used Each Day	2

Additional Equipment Requested from School

Item	Quantity	Unit Price	Total
Canon Vixia G20 Cameras	2	\$899.00	\$1,798.00
Varizoom VZ Zoom Controller	2	\$118.95	\$237.90
Pearstone 50' Component Cable	2	\$34.95	\$69.90
Prompter People - Flex 11 Kit	1	\$1,298.00	\$1,298.00
Startech - 4 Port VGA Splitter	1	\$49.95	\$49.95
Comprehensive 25' VGA Cable	2	\$16.31	\$32.62
School Total			\$3,486.37

Additional Equipment Requested from SECC

Item	Quantity	Unit Price	Total
Prompter People - Flex 11 Kit	1	\$1,298.00	\$1,298.00
Flolight - 3 Light Kit	1	\$1,299.00	\$1,299.00
Sony Wireless Handheld Units	4	\$599.99	\$2,399.96
Canon R50 Camcorders	4	\$349.00	\$1,396.00
Transcend - 32GB SDHC Memory Card	4	\$16.95	\$67.80
Canon BP-727 Batteries	4	\$89.95	\$359.80
Sony MDR-ZX-100 Headphones	4	\$14.99	\$59.96
Vello CB-510 Dual Shoe Bracket	4	\$14.95	\$59.80
Pelican 1500 Case	4	\$99.99	\$399.96
Magnus VT300 Basic Video Tripod	4	\$79.95	\$319.80
Impact Background Cross Pole - 9'	2	\$39.95	\$79.90
Impact Background Holder Wall Mount	2	\$17.50	\$35.00
Green Background Paper	2	\$45.00	\$90.00
Eartec Wired Intercom - 6 Headsets & Cables	1	\$1,272.50	\$1,272.50
Equipment PEG Funding Total			\$9,137.48
Production Manager: Planning/Prep Time	8 hrs		\$1,200.00
Production Manager: Install/Training	24 hrs		\$3,600.00
SECC Staffing Total			\$4,800.00
SECC Total			\$13,937.48

Additional Equipment Requested from District

Item	Quantity	Unit Price	Total
Apple iMac 21.5" - 2.7GHz - 8GB Memory - 1TB Drive	3	\$1,249.00	\$3,747.00
Final Cut Pro License	3	\$300.00	\$900.00
Network Connection in Studio	1	\$300.00	\$300.00
District Total			\$4,947.00

Churchill MS
Jeff Darrow

San Juan USD
jdarrow@sanjuan.edu

Video Program Usage & Plans

Bulldog Television is a morning news broadcast that is created by students, for the students of Winston Churchill Middle School. BTV was created 15 years ago and I have been teaching the class for 8 years. Students create skits, public service announcements, documentaries, and commercials that are aired throughout the entire campus every morning. Students learn how to research and develop project ideas that will be translated into a video. Students 21st century skills come into play when they record and edit their videos. If our school had new gear we would be able to produce quality SEVAs, create an authentic environment for news broadcasting and continue to improve our media program and make it grow.

Students Served by Video Program

Students in Video Class(es) Each Day	72
Potential Viewers on Campus	1100

Distribution of Video Content

Schoolwide RF Cable System	Yes	Daily Morning Show
School Website	Yes	http://www.sanjuan.edu/churchill
Youtube	No	
Vimeo	Yes	https://vimeo.com/user3339801
Dropbox to SECC for Weekend Playback	Yes	
Shared Drive for Campus Playback	No	

Existing Useable Video Equipment at Site

Item	Quantity	Unit Price	Total
Canon HD Video Cameras with External Mic Input	8	\$250.00	\$2,000.00
Basic Video Tripod	5	\$80.00	\$400.00
Headphones	5	\$15.00	\$75.00
Wired Handheld Microphones	5	\$25.00	\$125.00
Older iMacs	10	\$0.00	\$0.00
iMacs	26	\$1,000.00	\$26,000.00
Final Cut Pro	5	\$300.00	\$1,500.00
Existing Total			\$28,600.00

Site Contribution

Available Matching Dollars from Site for Program	\$4,000.00	
Dedicated classroom for Video Program	Yes	New building coming in summer 2015.
Approximate Hours Equipment Used Each Day	2	

Additional Equipment Requested from School

Item	Quantity	Unit Price	Total
We have a very supportive PTO who's main goal is to infuse technology into our campus and classrooms. Our PTO's mission is to put as much technology into students hands as possible. Since we have a media program that puts out a show each day, I believe our PTO will be behind us.			
Prompter People - Flex 11 with Tripod	2	\$1,298.00	\$2,596.00
Sony Wireless Lavalier Mic System	1	\$599.99	\$599.99
Sony Wireless Handheld Units	1	\$599.99	\$599.99
Startech - 4 Port VGA Splitter	1	\$49.95	\$49.95
Comprehensive 25' VGA Cable	2	\$16.31	\$32.62
School Total			\$3,878.55

Additional Equipment Requested from SEC

Item	Quantity	Unit Price	Total
Flolight - 3 Light Kit	2	\$1,299.00	\$2,598.00
Canon Vixia G20 Cameras	2	\$899.00	\$1,798.00
Equipment PEG Funding Total			\$4,396.00
Production Manager: Planning/Prep Time	8 hrs		\$1,200.00
Production Manager: Install/Training	24 hrs		\$3,600.00
SECC Staffing Total			\$4,800.00
SECC Total			\$9,196.00

Additional Equipment Requested from District

Item	Quantity	Unit Price	Total
Apple iMac 21.5" - 2.7GHz - 8GB Memory - 1TB Drive	9	\$1,249.00	\$11,241.00
Final Cut Pro	9	\$300.00	\$2,700.00
District Total			\$13,941.00

Carnegie MS
Brian Weitzel

San Juan USD
bweitzel@sanjuan.edu

Video Program Usage & Plans

Carnegie Middle School has a long running media program that has participated in the SEVAs for over nine years. Like many sites, they have a variety of aging tools to produce a daily student newscast to the campus. In addition to their studio, Carnegie also has a collection of field kits and an aging iMac computer lab that is operational but in need of a refresh. The suggested equipment consolidates and updates the studio gear to support their campus wide newscasts and follows the SEVA Lab mission.

Students Served by Video Program

Students in Video Class(es) Each Day	154
Potential Viewers on Campus	1050

Distribution of Video Content

Schoolwide RF Cable System	Yes
School Website	Yes
Youtube	In Progress
Dropbox to SECC for Weekend Playback	Yes
Shared Drive for Campus Playback	No

Existing Useable Video Equipment at Site

Item	Quantity	Unit Price	Total
Lowel Light Kits (Hot Lights)	2	\$900.00	\$1,800.00
Teleprompter with Tripod	2	\$1,100.00	\$2,200.00
8' Jib with Tripod	1	\$1,000.00	\$1,000.00
Green Screen with Background Support	1	\$200.00	\$200.00
Mackie Audio Board	1	\$300.00	\$300.00
Field Camera Kits	15	\$500.00	\$7,500.00
45" Plasma TV for Segment Graphics	1	\$500.00	\$500.00
Misc. Computers for Graphics/Prompter (Old)	4	\$1,000.00	\$4,000.00
Canon GL-2 Standard Def Camera	1	\$1,500.00	\$1,500.00
Sony Standard Def Camera	1	\$950.00	\$950.00
Bogen / Manfrotto Tripods	7	\$300.00	\$2,100.00
Existing Total			\$22,050.00

Site Contribution

Available Matching Dollars from Site for Program	\$21,678.00
Dedicated classroom for Video Program	Yes
Approximate Hours Equipment Used Each Day	6

Additional Equipment Requested from School

Item	Quantity	Unit Price	Total
Apple iMac 21.5" - 2.7GHz - 8GB Memory - 1TB Drive	10	\$1,249.00	\$12,490.00
Flat screen HD TV's 50inch	10	\$500.00	\$5,000.00
Apple TV's	12	\$99.00	\$1,188.00
Carnegie Media fundraising: Video Equipment replacement TBD	1	\$3,000.00	\$3,000.00
School Total			\$21,678.00

Additional Equipment Requested from SECC

Item	Quantity	Unit Price	Total
Canon G20 HD Camera	2	\$899.00	\$1,798.00
Varizoom VZ Zoom Controller	2	\$118.95	\$237.90
Pearstone 50' Component Cable	2	\$34.95	\$69.90
Sony UWP-D16 Dual Combo Wireless Mics	1	\$1,544.95	\$1,544.95
Sony URX03 Receiver	1	\$350.00	\$350.00
Flolight 3000K 110AW 3 Flourescent Light Kit	1	\$1,049.00	\$1,049.00
Matthews - Baby Pipe Adapter	3	\$31.88	\$95.64
Newtek Tricaster 40 V2	1	\$4,995.00	\$4,995.00
Equipment PEG Funding Total			\$10,140.39
Production Manager: Planning/Prep Time	8 hrs		\$1,200.00
Production Manager: Install/Training	24 hrs		\$3,600.00
SECC Staffing Total			\$4,800.00
SECC Total			\$14,940.39

Additional Equipment Requested from District

Item	Quantity	Unit Price	Total
Apple iMac 21.5" - 2.7GHz - 8GB Memory - 1TB Drive	9	\$1,249.00	\$11,241.00
District Total			\$11,241.00

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Galt
Rancho Cordova
Sacramento



SACRAMENTO METROPOLITAN Cable Television Commission

799 G Street, 4th Floor ♦ Sacramento, CA 95814-1212 ♦ www.sacmetro cable.tv

Phone: (916) 874-6661 ♦ Fax: (916) 854-9666

ROBERT A. DAVISON, EXECUTIVE DIRECTOR

AGENDA ITEM NO. 4

DATE: October 2, 2014
TO: Chair and Board of Directors
FROM: Robert A. Davison, Executive Director
SUBJECT: REVISED SURPLUS PROPERTY LIST (CALENDAR YEAR 2013)

RECOMMENDATION:

It is recommended the Board receive and file the revised list of fixed assets declared to be surplus property in Calendar Year 2013.

DISCUSSION:

As recommended by the Commission Auditor from a previous audit, staff implemented the practice of conducting a physical inventory of fixed assets annually in order to maintain an accurate list of inventory and control of Commission-owned equipment and furnishings.

A list of fixed assets declared to be surplus property as of and for the calendar year ended December 31, 2013 was forwarded to the Board at their June 5, 2014 meeting. Staff has since determined 5 items on that list will not be disposed of based on functionality in whole or in part.

The 5 items stricken out on the attached **Revised** Surplus Property List for CY 2013 will be kept; the remaining items will be disposed of based on the Commission's Fixed Assets Disposal Policy.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Robert A. Davison", written over a horizontal line.

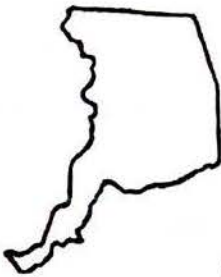
ROBERT A. DAVISON, Executive Director
Sacramento Metropolitan Cable Television Commission

Attachment:
Revised Surplus Property List (CY 2013)

Revised Surplus Property List (CY 2013)

County Tag #	Make	Model	Serial #	Description	Location
154675	Shure	M267	CA575322	4x1 Audio mixer	700 H Basement
170121	Sigma	VDA-100A	3870170	Video Distribution Amplifier	700 H Basement
171954	Diamond	Studio Master 8-2	17202398	8x2 Audio Mixer	700 H Basement
178294	Sony	VO-5850	26844	3/4" Tape Recording Deck	700 H Basement
190030	Shure	M367	953130014	6x1 Audio Mixer	700 H Basement
195634	Tiltrac	VV1308	SB81320758	TV monitor	700 H Basement
195669	Sony	DXC-D35	10552/21292	SD camera with Multi-core back	700 H Basement
195673	Sony	DXC-D35	10560/21294	SD camera with Multi-core back	700 H Basement
204959	EEG	470DA	470DA-103	Closed Captioning Encoder	700 H Basement
204973	JVC	TM-1011Q	17111329	9" Monitor	700 H Basement
204974	JVC	TM-1011Q	17111364	9" Monitor	700 H Basement
204975	Furman	PL-8 PRO2	12233001849	20 AMP Power Conditioner	700 H Basement
204976	Hotronic	AP41-SW	70036	Time Base Corrector	700 H Basement
204977	Furman	SP-20AB	2273000378	Audio Amp	700 H Basement
204978	AJA	FR1		3-D-A Converters, 1 A-D Converter	700 H Basement
205004	EEG	EN470DA	470DA-111	Closed Captioning Encoder	700 H Basement
205007	Videotek	VTM-100	30800196	Waveform / Vectorscope	700 H Basement
212104	Sony	DXC-D35	18021/22031	SD camera with Multi-core back	700 H Basement
212105	Sony	DXC-D35	18032/22029	SD camera with Multi-core back	700 H Basement
212114	HP	Q8071A	CN85EFV28F	Printer	700 H Basement
212122	Echolab	OVERTURE 1 SD	A910287	Switcher 8A 8D	700 H Basement
212123	Echolab	OVERTURE 1 SD PANEL	A910286	Switcher Panel	700 H Basement
212143	JVC	SR-MV45U	093C0442	DVD/VHS Recorder	700 H Basement
212147	JVC	HR-XVC12	103R1848	DVD/VHS Recorder	700 H Basement
212152	APC	SC 1500		UPS	700 H Basement
212166	AJA	SDI To Analog Audio	A18365	SDI To Analog Audio	700 H Basement
213833	Rane	AD22S	(21)00802491	Audio Delay	700 H Basement

REPRESENTING
Sacramento County
and the Cities of:
Citrus Heights
Elk Grove
Folsom
Galt
Rancho Cordova
Sacramento



SACRAMENTO METROPOLITAN Cable Television Commission

799 G Street, 4th Floor • Sacramento, CA 95814-1212 • www.sacmetro.cable.tv

Phone: (916) 874-6661 • Fax: (916) 854-9666

ROBERT A. DAVISON, EXECUTIVE DIRECTOR

AGENDA ITEM NO. 5

DATE: October 2, 2014
TO: Chair and Board of Directors
FROM: Robert A. Davison, Executive Director
SUBJECT: BOARD MEETING SCHEDULE (CALENDAR YEAR 2015)

RECOMMENDATION:

It is recommended the Board receive and file the Board meeting schedule for Calendar Year 2015.

DISCUSSION:

Attached is the Sacramento Metropolitan Cable Television Commission's Board meeting schedule for Calendar Year 2015. The meetings are scheduled on the first Thursday of each month at 2:30 p.m. at the Sacramento County Board of Supervisors' Chambers located at 700 H Street, Suite 1450.

Based on current practice, meetings are held on an **as-needed** basis. Staff will keep you abreast of any cancellations or changes in the schedule as they occur.

Board meetings for the remainder of 2014 will be scheduled on an as-needed basis.

Respectfully submitted,

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ROBERT A. DAVISON, Executive Director
Sacramento Metropolitan Cable Television Commission

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ROBERT A. DAVISON, EXECUTIVE DIRECTOR

SACRAMENTO METROPOLITAN CABLE TELEVISION COMMISSION BOARD MEETING SCHEDULE 2015

The Sacramento Metropolitan Cable Television Commission Board will meet on the first Thursday of each month on an as-needed basis. Meetings are scheduled for 2:30 p.m., at the Sacramento County Board of Supervisors' Chambers located at 700 H Street, Suite 1450.

Date	Meeting
January 1, 2015	No Meeting
February 5, 2015	Regular Meeting
March 5, 2015	Regular Meeting
April 2, 2015	Regular Meeting
May 7, 2015	Regular Meeting
June 4, 2015	Budget Hearing
July 2, 2015	Regular Meeting
August 6, 2015	Regular Meeting
September 3, 2015	Regular Meeting
October 1, 2015	Regular Meeting
November 5, 2015	Regular Meeting
December 3, 2015	Regular Meeting

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ROBERT A. DAVISON, EXECUTIVE DIRECTOR

AGENDA ITEM NO. 6

DATE: October 2, 2014
TO: Chair and Board of Directors
FROM: Robert A. Davison, Executive Director
SUBJECT: GENERAL ADMINISTRATIVE REPORT

RECOMMENDATION:

It is recommended the Board receive a verbal report on the following items:

- 1) Introduction of new Production Director
- 2) Program Coordinator Recruitment Process
- 3) AT&T VRAD Monitor Installation Update
- 4) Board Meetings for the remainder of 2014

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "R.A. Davison", written over a horizontal line.

ROBERT A. DAVISON, Executive Director
Sacramento Metropolitan Cable Television Commission

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ROBERT A. DAVISON, EXECUTIVE DIRECTOR

AGENDA ITEM NO. 7

DATE: October 2, 2014
TO: Chair and Board of Directors
FROM: Robert A. Davison, Executive Director
SUBJECT: STATE FRANCHISEE REPORTS

RECOMMENDATION:

It is recommended the Board receive verbal reports from the following state franchisee representatives who are present:

- A) AT&T
- B) Comcast
- C) SureWest

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Robert A. Davison", written over a horizontal line.

ROBERT A. DAVISON, Executive Director
Sacramento Metropolitan Cable Television Commission

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ROBERT A. DAVISON, EXECUTIVE DIRECTOR

AGENDA ITEM NO. 8

DATE: October 2, 2014
TO: Chair and Board of Directors
FROM: Robert A. Davison, Executive Director
SUBJECT: CHANNEL LICENSEE REPORTS

RECOMMENDATION:

It is recommended the Board receive verbal reports from the following Channel Licensee representatives who are present:

- A) Access Sacramento
- B) Capital Public Radio
- C) KVIE, Inc.
- D) Religious Coalition for Cable Television
- E) Sacramento Educational Cable Consortium

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Robert A. Davison", written over a horizontal line.

ROBERT A. DAVISON, Executive Director
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ROBERT A. DAVISON, EXECUTIVE DIRECTOR

AGENDA ITEM NO. 9

DATE: October 2, 2014
TO: Chair and Board of Directors
FROM: Robert A. Davison, Executive Director
SUBJECT: PUBLIC COMMENTS

RECOMMENDATION:

It is recommended the Board receive comments from the public on matters that are not on the agenda.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "R.A. Davison", written over a horizontal line.

ROBERT A. DAVISON, Executive Director
Sacramento Metropolitan Cable Television Commission