



**ACTION SUMMARY
SACRAMENTO METROPOLITAN
CABLE TELEVISION COMMISSION
700 H STREET, SUITE 1450
SACRAMENTO, CA 95814**

JUNE 3, 2021

2:30 PM

Board Members Present: Chair Matthew Hedges (Alternate for Sue Frost), Vice Chair Garrett Gatewood, Lisa Nava (Alternate for Phil Serna), Keaton Riley (Alternate for Patrick Kennedy), Vanessa McCarthy-Olmstead (Alternate for Rich Desmond), Don Nottoli, Kevin Spease, YK Chalamcherla, Michelle Pariset (Alternate for Katie Valenzuela), Sarah Pollo Moo (Alternate for Eric Guerra), Ryan Brown (Alternate for Mai Vang)

Board Members Absent: Tim Schaefer

Director Nottoli joined the meeting 2:44 PM.

CALL TO ORDER / ROLL CALL

Chair Matthew Hedges called the meeting to order at 2:33PM.

1. Fiscal Year 2021-22 General Fund And PEG Fee Fund Proposed Budgets

2:37 PM Commission Action: On a motion by Director Gatewood, second by Director Nottoli, the Board approved Resolution No. 2021-004 approving the Fiscal Year 2021-22 Proposed General Fund Budget, Resolution No. 2021-005 approving the Fiscal Year 2021-22 PEG Fee Fund Budget, and all other Resolutions, Exhibits, and Agreements listed within the staff report.

AYES: Matthew Hedges (Alternate for Sue Frost), Garrett Gatewood, Lisa Nava (Alternate for Phil Serna), Keaton Riley (Alternate for Patrick Kennedy), Vanessa McCarthy-Olmstead (Alternate for Rich Desmond), Don Nottoli, Kevin Spease, YK Chalamcherla, Michelle Pariset (Alternate for Katie Valenzuela), Sarah Pollo Moo (Alternate for Eric Guerra), Ryan Brown (Alternate for Mai Vang)

NOES: (None)

ABSTAIN: (None)

ABSENT: Tim Schaefer

RECUSAL: (None)

2. Resolution No. 2021-010, Approving The Eleventh Amendment To The License And Operations Agreements Pertaining To Use Of Community Programming Channel(s)

3:08 PM Commission Action: On a motion by Director Gatewood, second by Director Riley, the Board approved Resolution No. 2021-010.

AYES: Matthew Hedges (Alternate for Sue Frost), Garrett Gatewood, Lisa Nava (Alternate for Phil Serna), Keaton Riley (Alternate for Patrick Kennedy), Vanessa McCarthy-Olmstead (Alternate for Rich Desmond), Don Nottoli, Kevin Spease, YK Chalamcherla, Michelle Pariset (Alternate for Katie Valenzuela), Sarah Pollo Moo (Alternate for Eric Guerra), Ryan Brown (Alternate for Mai Vang)

NOES: (None)

ABSTAIN: (None)

ABSENT: Tim Schaefer

RECUSAL: (None)

3. Resolution No. 2021-011, Adopting The SMCTC Personnel Policies And Procedures Manual (Formerly Personnel Rules & Procedures Manual); & Resolution No. 2021-012, Approving Amendment No. 1 To The Cafeteria Plan

3:11 PM Commission Action: On a motion by Director Chalamcherla, second by Nava, the Board approved Resolution No. 2021-011, Resolution No. 2021-012, and directed staff to take any actions necessary to implement all revised and updated policies and procedures effective July 1, 2021.

AYES: Matthew Hedges (Alternate for Sue Frost), Garrett Gatewood, Lisa Nava (Alternate for Phil Serna), Keaton Riley (Alternate for Patrick Kennedy), Vanessa McCarthy-Olmstead (Alternate for Rich Desmond), Don Nottoli, Kevin Spease, YK Chalamcherla, Michelle Pariset (Alternate for Katie Valenzuela), Sarah Pollo Moo (Alternate for Eric Guerra), Ryan Brown (Alternate for Mai Vang)

NOES: (None)

ABSTAIN: (None)

ABSENT: Tim Schaefer

RECUSAL: (None)

4. Chair And Vice-Chair Election For Fiscal Year 2021-22

3:26 PM Commission Action: On a motion by Director Notolli, second by Director Pariset, the Board nominated Matt Hedges to serve as Chair.

AYES: Matthew Hedges (Alternate for Sue Frost), Garrett Gatewood, Lisa Nava (Alternate for Phil Serna), Keaton Riley (Alternate for Patrick Kennedy), Vanessa McCarthy-Olmstead (Alternate for Rich Desmond), Don Nottoli, Kevin Spease, YK Chalamcherla, Michelle Pariset (Alternate for Katie Valenzuela), Sarah Pollo Moo (Alternate for Eric Guerra), Ryan Brown (Alternate for Mai Vang)

NOES: (None)

ABSTAIN: (None)

ABSENT: Tim Schaefer

RECUSAL: (None)

3:26 PM Commission Action: On a motion by Director Hedges, second by Director Nava, the Board nominated Garrett Gatewood to serve as Vice Chair.

AYES: Matthew Hedges (Alternate for Sue Frost), Garrett Gatewood, Lisa Nava (Alternate for Phil Serna), Keaton Riley (Alternate for Patrick Kennedy), Vanessa McCarthy-Olmstead (Alternate for Rich Desmond), Don Nottoli, Kevin Spease, YK Chalamcherla, Michelle Pariset (Alternate for Katie Valenzuela), Sarah Pollo Moo (Alternate for Eric Guerra), Ryan Brown (Alternate for Mai Vang)

NOES: (None)

ABSTAIN: (None)

ABSENT: Tim Schaefer

RECUSAL: (None)

5. General Administration Report

3:30 PM Commission Action: Executive Director Bob Davison provided a verbal report on the following matters:

- FCC In-kind Proceeding
 - Legal Counsel Harriet Stiener provided an update on the litigation the Commission was engaged in at the 6th District Court of Appeals regarding whether the 5% Franchise Fee includes non-cash contributions required by the local Franchising Authority.
- Introduction of new Senior Office Assistant
 - Executive Director Davison reported that Jamie Almada has accepted a full-time Senior Office Assistant position with the Commission.
- Metro Cable Operations (during the Pandemic)
 - Executive Director Davison thanked Metro Cable 14 staff for their flexibility and hard work in broadcasting during the Pandemic.
- Accounting Services Agreement
 - Executive Director Davison reported that an Accounting Services Agreement has been executed to help prepare the Commission's books in preparation of future audits.

- Administrative Services Officer III/Commission Clerk Karen Liu reported that the accounting work will be performed by Independent, Certified Public Accountant Robert Merritt that was recommended by the Commission's Auditors.
- Atrium 916 Agreement
 - No further reports were made.

6. Channel Licensee Reports

3:40 PM Commission Action: The Board received and filed a written report from Access Sacramento by the Access Sacramento Board of Directors and Donna Girot, a written report from Capital Public Radio by Shirlee Tully, a written report from KVIE by David Lowe, and a video report from the Sacramento Educational Cable Consortium (SECC) by Liz Rhodes.

7. State Franchisee Reports

3:54 PM Commission Action: No reports were made.

8. Public Comments On Items Not On The Agenda

3:54 PM Commission Action: The Board received Public Comment from Arthur Ketterling regarding a Cable Complaint filed on June 3, 2021.

Adjourned at 4:01 PM.

Respectfully Submitted,

for Karen Liu, Clerk of the Board
Sacramento Metropolitan Cable Television Commission