



**ACTION SUMMARY
SACRAMENTO METROPOLITAN
CABLE TELEVISION COMMISSION
700 H STREET, SUITE 1450
SACRAMENTO, CA 95814**

MARCH 3, 2022

2:30 PM

Board Members Present: Chair Matt Hedges (Alternate for Sue Frost), Don Nottoli, Lisa Nava (Alternate for Phil Serna), Keaton Riley (Alternate for Patrick Kennedy), Vanessa McCarthy-Olmstead (Alternate for Rich Desmond), Michelle Pariset (Alternate for Katie Valenzuela), Sarah Pollo Moo (Alternate for Eric Guerra), Ryan Brown (Alternate for Mai Vang), Kevin Spease, YK Chalamcherla, Bret Daniels

Board Members Absent: Vice Chair Garrett Gatewood

Director Nottoli joined the meeting at 2:40 PM, Director Riley (Alternate for Patrick Kennedy) joined the meeting at 3:03 PM

CALL TO ORDER / ROLL CALL

Chair Hedges called the meeting to order at 2:31PM.

1. Conference With Legal Counsel

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Government Code Section 54957

Title: Executive Director

2:34 PM Commission Action: Item No. 1 was moved to the end of the meeting by Board consensus.

3:49 PM Commission Action: Legal Counsel Joshua Nelson stated that staff would like to request to cancel the closed session.

2. Resolution No. 2022-001, Authorizing The Sacramento Metropolitan Cable Television Commission Board To Remote Teleconference Meetings For The Period Of March 3, 2022 Through April 3, 2022 Pursuant To The Ralph M. Brown Act

2:35 PM Commission Action: On a motion by Director Daniels, second by Director Brown, the Board approved Resolution No. 2022-001.

AYES: Lisa Nava, Vanessa McCarthy-Olmstead, Matt Hedges, Bret Daniels, Kevin Spease, YK Chalamcherla, Michelle Pariset, Sarah Pollo-Moo, Ryan Brown

NOES: (None)

ABSTAIN: (None)

ABSENT: Garrett Gatewood, Keaton Riley (Alternate for Patrick Kennedy), Don Nottoli

RECUSAL: (None)

3. Resolution No. 2022-002, Honoring Harriet A Steiner Upon The Occasion Of Her Retirement

2:38 PM Commission Action: On a motion by Director Nava, second by Director Nottoli, the Board approved Resolution No. 2022-002.

AYES: Lisa Nava, Vanessa McCarthy-Olmstead, Matt Hedges, Don Nottoli, Bret Daniels, Kevin Spease, YK Chalamcherla, Michelle Pariset, Sarah Pollo-Moo, Ryan Brown

NOES: (None)

ABSTAIN: (None)

ABSENT: Garrett Gatewood, Keaton Riley (Alternate for Patrick Kennedy)

RECUSAL: (None)

4. Provide Direction On The Recruitment For A New Executive Director And Review And Approve The Job Description For The Executive Director

2:50 PM Commission Action: On a motion by Director Brown, second by Director Spease, the Board approved the Executive Director recruitment process and the Executive Director Job Description.

AYES: Lisa Nava, Vanessa McCarthy-Olmstead, Matt Hedges, Don Nottoli, Bret Daniels, Kevin Spease, YK Chalamcherla, Michelle Pariset, Sarah Pollo-Moo, Ryan Brown

NOES: (None)

ABSTAIN: (None)

ABSENT: Garrett Gatewood, Keaton Riley (Alternate for Patrick Kennedy)

RECUSAL: (None)

5. Resolution No. 2022-003, Reclassifying The Technical Assistant Position To A Multimedia Technician Position

3:01 PM Commission Action: On a motion by Director Daniels, second by Director Chalamcherla, the Board adopted Resolution No. 2022-003, reclassifying the Technical Assistant Position to a Multimedia Technician position.

AYES: Lisa Nava, Keaton Riley, Vanessa McCarthy-Olmstead, Matt Hedges, Don Nottoli, Bret Daniels, Kevin Spease, YK Chalamcherla, Michelle Pariset, Sarah Pollo-Moo, Ryan Brown

NOES: (None)

ABSTAIN: (None)

ABSENT: Garrett Gatewood

RECUSAL: (None)

6. Resolution No. 2022-004, Approving Changes To The SMCTC Employee Handbook For Part-Time Regular And Temporary Employees

3:06 PM Commission Action: On a motion by Director Nottoli, second by Director Daniels, the Board adopted Resolution No. 2022-004.

AYES: Lisa Nava, Keaton Riley, Vanessa McCarthy-Olmstead, Matt Hedges, Don Nottoli, Bret Daniels, Kevin Spease, YK Chalamcherla, Michelle Pariset, Sarah Pollo-Moo, Ryan Brown

NOES: (None)

ABSTAIN: (None)

ABSENT: Garrett Gatewood

RECUSAL: (None)

7. Calendar Year 2022 Investment Policy For The Pooled Investment Fund

3:10 PM Commission Action: The Board received and filed the County of Sacramento's Calendar Year 2022 Investment Policy for the Pooled Investment Fund.

8. General Administration Report

3:11 PM Commission Action: Executive Director Bob Davison provided a verbal report on the following matters:

- BESTNet Memorandum of Understanding (Approval of Extension Beyond December 2023)
- Cable Company Audits (Calendar Years 2020 & 2021)
- Sacramento Metropolitan Cable Television Commission Ordinance for Amended and Restated Joint Powers Agreement

- Fiscal Year 2022-23 Call for Public Education Government (PEG) Fee Funding – Deferral
- Atrium 918 Agreement
 - Shira Lane provided public comment

Legal Counsel Joshual Nelson provided an update on the matter regarding the City of Eugene, Oregon vs. Federal Communications Commission.

Programming Coordinator Doug Bigham provided a presentation and demonstration of the Metro Cable YouTube Channel.

9. Channel Licensee Reports

3:43 PM Commission Action: A video report/update was given for the Sacramento Educational Cable Consortium by Liz Rhodes.

10. State Franchisee Reports

3:48 PM Commission Action: No reports were made.

11. Public Comments

3:48 PM Commission Action: There were no comments received from the public.

Adjourned at 3:49 PM in honor of Bill Piper or Bill Piper, retired Metro Cable 14 Technical Coordinator.

Respectfully Submitted,



for Karen Liu, Clerk of the Board
Sacramento Metropolitan Cable Television Commission